

**GOVERNMENT OF TRIPURA  
OFFICE OF THE MEDICAL SUPERINTENDENT  
A.G.M.C & G.B.P. HOSPITAL, AGARTALA.**

No.F.3(51)-A.G.M.C/G.B.P.H/S&P/DSC/2020-2021

Dated, Agartala, the ~~21/8~~ 2020.

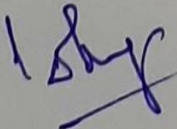
**Short Notice Inviting Tender**

Quotations in sealed cover are hereby invited by the Medical Superintendent and Head of Office, A.G.M.C & G.B.P. Hospital, Agartala, Government of Tripura, on behalf of the Governor of Tripura from Reputed Firm/Authorized Distributor/Agent/Supplier/Dealer for **“Supply of Class –III Digital Signature Certificate use in the A.G.M.C & G.B.P. Hospital, Agartala.”**

**Terms and Conditions**

1. Sealed quotations in **two cover** system, i.e., i. **Technical bid** and ii. **Financial bid** should reach the Office of the Medical Superintendent, A.G.M.C & G.B.P. Hospital, Agartala on or before **4:00 pm of 27<sup>th</sup> August 2020** by Speed post/courier/registered post only.
2. The sealed quotation should be addressed to **“The Medical Superintendent, Agartala Government Medical College & G.B.P. Hospital, P.O.-Kunjaban, Agartala, Tripura West.”** And on top of the sealed envelope it should be super-scribed as **“Quotation for “Supply of Class –III Digital Signature Certificate use in the A.G.M.C & G.B.P. Hospital, Agartala.”**
3. Quotations received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
4. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile contact, FAX no and e-mail id inside the sealed envelope. The quotations are likely to be opened on the next Friday, in the Office of the Principal, A.G.M.C, Agartala. Bidders or their authorized representatives should remain present during the opening of the quotations.
5. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:
  - a. **Technical bid:**
    - i. Photocopy of Relevant trade license
    - ii. Photocopy of PAN Card
    - iii. Photo copy of GST Registration
  - b. **Financial bid:**
    - i. Rate of each item along with specification
    - ii. Rate should be inclusive of all taxes (including GST) and for F.O.R door delivery basis.
6. Payment of Bill will be made after successful completion of supply.
7. Income tax/GST will be deducted from the bill at the time of payment as per Govt. rule.
8. If any of the certificates/documents furnished by the Bidder, found to be false / fabricated / bogus, the bidder will be liable to blacklisted.
9. The rate which will be approved through this quotation will remain valid for 02 (Two) year from the date of issue of work order.

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10. Supply will be completed within 30 (Thirty) days from date of issue of supply order. If firm is unable to give supply then firm should give surrender letter or after 30 days the supply order will be treated cancelled. However, relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control). Delay in supply order to the workers shall result penalty @ of 1% every week delay from the bill of respective month.
11. No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.
12. Details of items required to be supplied is as follows:

Sl. No.	Name of items	Specification	Rate (Including of all taxes )
1.	<b>Class -III Digital Signature Certificate</b>	Registration Authority empanelled by the controller of Certifying Authority (CCA), having Signing & Encryption Certificates	

*15/08/2020*

**Medical Superintendent  
A.G.M.C & G.B.P. Hospital, Agartala**