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No. F.13(1-41)-AGMC/MRU/Project/SNIQ/2021/Vol-IV/3783-84  
Multi-Disciplinary Research Unit (MRU)  
Agartala Govt. Medical College

Dated, Agt, the 08<sup>th</sup> October, 2021

**Short Notice Inviting Quotation (SNIQ)**


Quotations in sealed cover are hereby invited by the Nodal Officer, MRU, AGMC, Agartala, Tripura (W), from Reputed Firm/Authorized Distributor/Agent/Supplier/Dealer for “Solvents for HPLC equipment for Multi-Disciplinary Research Unit (MRU), AGMC and GBP Hospital, Agartala”.

**Terms and conditions**

1. The detailed SNIQ (Short Notice Inviting Quotation) can be seen and downloaded from the college website [www.agmc.nic.in](http://www.agmc.nic.in) and also may be seen at notice board of AGMC, Agartala.
2. Sealed quotations in two cover system, i.e., i. **Technical Bid** and ii. **Financial bid** should reach the **Office of the Nodal Officer, MRU, AGMC, Agartala, Tripura (West)** on or before of 26.10.2021, upto 4:00 pm, by Speed post/Courier/Registered post only.
3. The sealed quotation should be addressed to “**Dr. Bidhan Goswami, Nodal Officer, Multi-disciplinary Research Unit (MRU), AGMC & GBP Hospital, Post Office-Kunjavan, Agartala-799006, Tripura West**”. On top of the sealed envelope it should be super-scripted as “**Solvents for HPLC equipment for Multi-Disciplinary Research Unit (MRU), AGMC and GBP Hospital, Agartala**”.
4. Quotations received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
5. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile number/FAX no. and e-mail id inside the sealed envelope. The quotations are likely to be opened in due course, in the Office of the Principal, AGMC, Agartala.
6. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:

**a. Technical bid:**

- i. Photocopy of Relevant trade license.
- ii. Photocopy of PAN Card.
- iii. Photocopy of GST Registration.

  
Dr. Bidhan Goswami  
Nodal Officer  
Multi Disciplinary Research Unit  
AGMC, Agartala.

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List of Requirements:

Sl no.	Name of the items	Quantity
1.	Acetonitrile HPLC grade-2.5L	04nos
2.	Methanol HPLC grade-2.5L	04nos
3.	n-Hexane HPLC grade-1L	04nos
4.	Ethanol HPLC grade-500ml	10nos
5.	Trifluoro Acetic Acid HPLC grade-100ml	04nos
6.	Triethylamine HPLC grade-500ml	04no
7.	Potassium dihydrogen phosphate-500gm	02no
8.	Ortho-phosphate Acid-500ml	02no
9.	Heptane-1 Sulfonic acid-25gm	02no
10.	Ammonium Acetate-500gm	02no

**b. Financial bid:**

- I. Rate of all the items should be inclusive of all taxes.
  - II. Basic price of the item & the GST should be mentioned separately in the financial bid.
  - III. The item/s should be for F.O.R door delivery basis at MRU, AGMC.
7. Payment will be made on triplicate bill basis submitted by the firm but payment process will be initiated only after successful completion of supply. No advance payment will be entertained.
  8. If any item supplied is found to be not of standard quality, the quantity of "not of standard quality item(s)" supplied should be taken back & replaced by fresh stock at own cost of the supplier within 10(ten) days from the notification/intimation of "not of standard quality item(s)".
  9. 2% Income tax will be deducted from the bill as per guidelines of the Govt., if applicable.
  10. Rate quoted should be valid for one year from the date of supply order.
  11. **The bidder should quote all the items together; otherwise the bid will be treated as cancelled.**
  12. Handwritten quotations shall be summarily rejected.
  13. The supply order must be executed **within 15 days**. Failure to which penalty @1% of total value will be charged for every week or part week beyond the stipulated date up to a maximum period of 07 (seven) days after which the supply order would automatically be treated as cancelled. The entire quantity will be supplied at a time.
  14. However relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control).
  15. The quantities shown in the list attached to the Quotations notice can be increased or decreased depending upon the decision of the authority.
  16. In case of bidder whose rate is accepted, the terms and conditions of this Quotations notice shall be deemed to have been duly accepted by him & will be binding agreement & the fact of submission of tender shall constitute acceptance of all conditions.
  17. Any enhancement of rates within the validity period of contract will not be considered.
  18. Nodal Officer, MRU, AGMC reserves the right to terminate unilaterally the contract or cancel the supply order at any time without any prior notice within the validity of the rates.



(Dr. Bidhan Goswami)  
Nodal Officer  
MRU, AGMC  
Dr. Bidhan Goswami  
Nodal Officer  
Multi Disciplinary Research Unit  
AGMC, Agartala