



No.F.13(1-14)/AGMC/MRU/Project/SNIQ/Vol-II/2019/1574-1576
Multi-disciplinary Research Unit
Agartala Government Medical College
Agartala

Dated, Agt, the 3rd January, 2020.

Short Notice Inviting Quotation

Quotations in sealed cover are hereby invited by the Principal, AGMC, Agartala, Tripura (W), from Reputed Firm/ Authorized Distributor/ Agent/ Supplier/ Dealer for **“Construction of one partition with door for Multi-disciplinary Research Unit, AGMC, Agartala”**.

Terms and conditions

1. The detailed SNIQ (Short Notice Inviting Quotation) may be seen at notice board of AGMC, and also may be collected from the MRU complex, AGMC building from 10.00 am to 4.00 pm upto **10.01.2020** on working days only. The detailed SNIQ may also be seen in college website (www.agmc.nic.in).
2. Sealed quotations in **two cover** system, i.e., i. **Technical Bid** and ii. **Financial bid** should reach the Office of the Principal, AGMC, Agartala, Tripura (W) on or **before 4:00 pm of 30.01.2020** by Speed post/Courier/Registered post only.
3. The sealed quotation should be addressed to **“Principal, AGMC & GBP Hospital, Post office-kunjaban, Agartala-799006, Tripura West.”** And on top of the sealed envelope it should be super-scripted as **“Short Quotation for Construction of one partition with door for Multi-disciplinary Research Unit, AGMC, Agartala”**.
4. Quotations received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
5. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile contact, FAX no. and e-mail id inside the sealed envelope. The quotations are likely to be opened in due course, in the Office of the Principal, AGMC, Agartala.
6. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:
 - a. **Technical bid:**
 - i. Photocopy of Relevant trade license.
 - ii. Photocopy of PAN Card.
 - iii. Photocopy of GST Registration.
 - iv. Specification of the quoted items.

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Specifications for partition with door are as follows:

1. The size of the whole partition should be 10 (ten) feet x 9 (nine) feet including door.
2. The upper 3 (three) feet of the door should be of glass & lower 4 (four) feet of the door should be of particle board of 9 (nine) mm width.
3. The aluminium sections should be minimum of 3 (three) inch width.
4. The size of the whole door should be 7 (seven) feet x 6 (six) feet in two parts.
5. Glass thickness should be minimum of 5 (five) mm.
6. Glass type should be clear glass.
7. Door closure & door stoppers should be there.
8. Four numbers of handles should be there on both sides.
9. Proper lock system should be there.
10. The door should be air tight.

b. Financial bid:

- i. Rate of all the items including fittings/labour cost.
 - ii. Rate should be inclusive of all taxes (including GST). Basic price of the item & the GST should be mentioned separately in the financial bid. The item should be for F.O.R door delivery basis at MRU, AGMC.
7. Payment will be made on bill (triplicate) basis after successful completion of work. No advance payment will be entertained.
 8. 2% Income tax will be deducted from the bill as per guidelines of the Govt., if applicable.
 9. **Rate quoted should be valid for one year from the date of work order.**
 10. Handwritten quotations shall be summarily rejected.
 11. The work order must be executed within 02(two) weeks from the date of receiving the work order. However relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control).
 12. A penalty @1% of total value will be charged for every week or part week beyond the stipulated date up to a maximum of 03(three) weeks, otherwise the work order will be treated as cancelled.
 13. The quantities shown in the list attached to the Quotations notice can be increased or decreased depending upon the decision of the authority.
 14. In case of bidder whose rates are accepted, the terms and conditions of this Quotations notice shall be deemed to be have been duly accepted by him & will be binding agreement & the fact of submission of tender shall constitute acceptance of all conditions.
 15. Any enhancement of rates within the validity period of contract will not be considered.
 16. Principal, AGMC reserves the right to terminate unilaterally the contract or cancel the work order at any time without any notice within the validity of the rates.

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03/01/20
Principal

Agartala Govt. Medical College
Agartala, Tripura