

**No.F.6(1-68)-AGMC/P&P/College/HV-Bus/2023-2024.**  
**GOVERNMENT OF TRIPURA**  
**OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF DEPARTMENT**  
**A.G.M.C. & G.B.P. HOSPITAL, AGARTALA.**

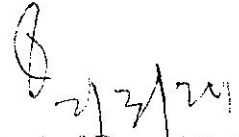
Dated, Agartala, the \_\_\_\_/\_\_\_\_/2024.

**Notice Inviting Tender**

Notice Inviting Tender in plain paper is hereby invited for "Hiring of 02(Two) Nos. of Swaraj Mazda 32-Seater Bus (Diesel) / (CNG) Vehicle Including Driver, Fuel, Lubricant And Related Expenditure for the Department of Community Medicine, Agartala Government Medical College & G.B.P. Hospital, Agartala." subject to certain terms & conditions vide file No.F.6(1-68)-AGMC /P&P/College/HV-Bus/2023-2024.

The Last date of receiving tender is date 22-03 2024 at 4:00PM in the office of the Medical Superintendent & Head of Department, AGMC & G.B.P. Hospital, Agartala on or before 4:00 pm of 22 / 03 /2024 by Speed post/courier/registered post only.

The Terms & conditions for the same may be collected free of cost from [www.agmcnic.in](http://www.agmcnic.in), A.G.M.C. Agartala. Prior to the last date of submission of the NIT.

  
Medical Superintendent & Head of Department  
A.G.M.C. & G.B.P. Hospital, Agartala.

**GOVERNMENT OF TRIPURA**  
**OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF DEPARTMENT**  
**A.G.M.C. & G.B.P. HOSPITAL, AGARTALA.**

Dated, Agartala, the 04 / 03 / 2024.

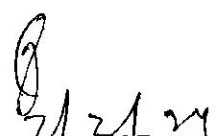
**Notice Inviting Tender**

Tender in sealed cover are hereby invited by the Medical Superintendent and Head of Department. A.G.M.C. & G.B.P. Hospital. Agartala. Government of Tripura. on behalf of the Government of Tripura from Reputed Firm/Authorized /Agent/Supplier /Dealer for **"Hiring of 02 (two) nos. of Swaraj Mazda 32-seater bus (diesel) / (CNG) vehicle including driver, fuel, lubricant and related expenditure for the Department of Community Medicine, Agartala Government Medical College & G.B.P. Hospital, Agartala."**

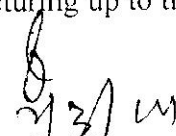
**Terms and Conditions**

1. Sealed tender in **two cover** system. i.e. **Technical bid** and **Financial bid** should reach the Office of the Medical Superintendent & Head of Department. A.G.M.C. & GBP Hospital. Agartala on or before **3:00 pm of 22 / 03 / 2024** by **Speed post/courier/registered post only**.
  2. The sealed tender should be addressed to "The Office of the Medical Superintendent & Head of Department. AGMC & GBP Hospital. P.O.-Kunjaban. Agartala. Tripura West. 799006." And on top of the sealed envelope it should be super-scribed as "Hiring of 02 (two) nos. of Swaraj Mazda 32-seater bus (diesel) / (CNG) vehicle including driver. fuel. lubricant and related expenditure for the Department of Community Medicine. Agartala Government Medical College & G.B.P. Hospital. Agartala."
  3. Tender received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
  4. The bidders should provide the name of the firm, contact address. telephone numbers with STD codes. mobile contact. FAX no and e-mail id inside the sealed envelope. The tender are likely to be opened on the next working day. in the conference hall, Office of the Principal. AGMC. and Agartala. Bidders or their authorized representatives should remain present during the opening of the quotations.
  5. Please note that prices should not be indicated in the "Technical Bid".
- Note: Tenders submitted without following two bid system procedures as mentioned above will be summarily rejected.


All the tender papers should be page numbered and the forwarding letter should include the list of documents submitted with their page number against the each documents.

  
**Medical Superintendent & Head of Department**  
**A.G.M.C. & G.B.P. Hospital, Agartala.**

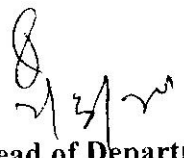
6. **"Technical Bid"**:- The Technical Bid shall contain the all details regarding the terms offered by the bidder, compliance of terms and conditions, submission of attested Xerox copy of current and valid essential documents as:
- a. Copy of PAN Card and GST Registration.
  - b. Valid up-to-date Road Tax Clearance Certificate.
  - c. Valid up-to-date Pollution Certificate.
  - d. Valid up-to-date Insurance Certificate.
  - e. Valid up-to-date Commercial Registration Certificate.&Fitness certificate.
  - f. Valid up-to-date Trade License
  - g. Copy of the power of attorney of the vehicle should be submitted, if the tenderer does not own vehicle.
  - h. **Earnest Money Deposit @ 25,000/- (Twenty Five Thousand).**
7. The rate should be typed and quoted in figures and words clearly in Indian currency. The rates should be quoted including excise duties and taxes applicable against each item. But the basic price and taxes applicable should be indicated separately. The name of brand and make must be mentioned in bold letters.
8. The rate should be quoted for detention per day and run per km in the form prescribed at ANNEXURE-I.
9. Handwritten quotations shall be summarily rejected.
10. Validity of Tender:
- 9.1 The tender shall be valid for a period of 02(Two) years from the date of approval.
  - 9.2 Bidders for any reason whatever, withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period. Medical Superintendent & Head of Department, A.G.M.C & G.B.P. Hospital, Agartala shall be at liberty to cancel the order forthwith and the EMD of the tender in such a case will be forfeited by the Medical Superintendent & Head of Department, A.G.M.C & G.B.P. Hospital, Agartala.
  - 9.3 No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.
11. **Earnest money (Refundable) on any scheduled Bank having branch in Agartala for an amount of Rs. 25,000/- only are to be paid to the Medical Superintendent & Head of Department AGMC & GBPH, Agartala on the offline Payment basis payable at Medical Superintendent & Head of Department AGMC & GBPH, Agartala is to be submitted along with tender. Successful bidder will be released after the completion of the work is over, unless the same is forfeited and for un-successful bidders, it will be released after finalization of tender.**
12. In-come Tax/Sale Tax will be deducted from the bill as per guide line of the Government, if applicable.
13. If any of the certificate/documents furnished by a bidder is found to be false/fabricated/bogus, the bidder shall be liable to be black listed apart from other legal liabilities.
14. The quantity mentioned in NIT for vehicle may increase or decrease any time.
15. Vehicle should not be more then 10 (Ten) years old from the date of manufacturing up to the date of tender.

  
**Medical Superintendent & Head of Department**  
**A.G.M.C. & G.B.P. Hospital, Agartala.**

16. The rate quoted shall not exceed the monthly prescribed in the Annexure –I of the DFPRT, 2019 [See Rule 9(3)].
17. All rate shall be quoted strictly as per the format specified in Annexure –I of the DFPRT, 2019 [See Rule 9(3)].
18. The tender will be accepted on the lowest rate basis in terms of total monthly involvement on account of detention charge and per km running expenditure.
19. No insurance charge or any other charges including maintenance cost is admissible.
20. No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.
21. Tender can be cancelled at any point of time by the department without any prior notice.
22. The driver of the vehicle should have valid driving license which has to be produced after successful bidding and receipt of the work order. The concerned driver should maintain a Log book.
23. The successful bidder shall remain liable for any incidence of loss, breakage, damage etc. of vehicle at the time of duty hours.
24. Whenever the vehicle is out of order/ off road an alternative vehicle should be replace within 2(two) hours in order to avoid interruption of service.
25. The Log book should be signed on the day of duty maintaining date, kilometer reading and time on reporting and departure. Each journey should be certified by the officer who avail the vehicle for journey maintaining kilometre reading and time on commencement & end of journey Bill claimed against the journey not duly certified will not be paid.
26. The vehicle sent to the office on requisition must have all relevant documents like registration book/driving license/insurance road tax/receipt permit fee/ passenger tax/border tax/toll tax/ etc. The vehicle should be licensed and shall conform to all Government Rules and Regulations being in force from time to time.
27. Non-adherence to the quality of service and terms and conditions mentioned herein shall result in termination of the contract immediately, with encashment of the security deposit.
28. The driver would also be equipped with Mobile phone. No charges will be given for lunch tea to the driver.
29. the driver shall not leave the office without permission and shall not do any private work other than the normal duties. If the driver is found to be absent from the office, it will be taken as non-availability of the vehicle and suitable penalties shall be imposed.
30. A co-ordination must be maintained with the Transport Section of AGMC & GBPH on regular basis.
31. The successful bidder has to execute the works within 05 (Five) days of receiving the work order. A penalty @ 1% on the value shall be charged for every beyond the aforesaid 03 (three) days. However, relaxation will be entertained only in special circumstances (natural calamities, war or any other situation beyond human control).
32. Payment will be made on bill basis. No advance payment will be entertained. In-come tax /sale tax will be deducted from the bill as per guidelines of the Govt. If applicable.

  
**Medical Superintendent & Head of Department**  
**A.G.M.C. & G.B.P. Hospital, Agartala.**

33. Any dispute arising out of or in connection with the subject matter shall be settled by the parties amicably and in case of failure, it shall be referred to the Secretary, Health & Family welfare, Government of Tripura, who shall act as the sole Arbitrator and his decision shall be final. In case of any dispute remains unsolved, only courts at Agartala shall have jurisdiction to adjudicate the dispute.
34. Kilometre reading meter should have to be fitted in the vehicle in good condition.
35. Vehicle's reporting time should be 8:00AM (morning) in everyday, to be informed by concerned officers /user Depts.
36. Reporting place for duties may be anywhere within the radius of AGMC&GBP Hospital, Agartala.
37. Duty Hours should be 8:00AM (morning) to 4:00PM (evening) without night halt including duties beyond 8 hours, overtime @Rs.10/- per hour may be allowed subject to maximum of Rs.40/- per days as specified in Terms & Conditions No.1 in Annexure -I of the DFPRT, 2019 [See Rule 9(3)].
38. As per DFPRT, 2019 in Annexure -I of the DFPRT, 2019 [See Rule 9(3)], the maximum number of working days in a month is 23(twenty-three) days.
39. **In order to decide lowest bidder, total journey in Kilometre per day will be considered as maximum 80 KM (say). Following example is excerpted below-Detention charge per day incl. all taxes & charges-Rs. X.00, Per KM running charges incl. all taxes & charges- Rs. Y.00. Total amount for 80 KM running per day-Rs. (X + 80Y), this value will be considered at the time of preparation of comparison statement. However, if it is seen that the total amount for 80 KM running per day are same in more than one tender, the latest model of the vehicle will be considered as 1<sup>st</sup> lowest bidder for acceptance of tender.**
40. TDS and other taxes shall be deducted as per rule of State Government of Tripura. **Rate should be included GST if applicable.**
41. Payment will be made on monthly basis on submission of BILLS in triplicate certified by concerned officials along with relevant up to date Log Book.

  
Medical Superintendent & Head of Department  
A.G.M.C. & G.B.P. Hospital, Agartala.

# Annexure - I

**RATE FOR HIRING OF 02 (Two) Nos. of SWARAJ MAZDA 32-SEATER BUS (DIESEL) / (CNG) VEHICLE INCLUDING DRIVER, FUEL, LUBRICANT AND RELATED EXPENDITURE FOR THE DEPARTMENT OF COMMUNITY MEDICINE, AGARTALA GOVERNMENT MEDICAL COLLEGE & G.B.P. HOSPITAL, AGARTALA.**

Particulars of the Vehicle (Item Description)	Date of Manufacturing and date of purchase of the Vehicle	Name & Address of Owner	Detention Charge per day should not exceed Rs. 1700/- based on monthly ceiling limit is maximum 23 working days as prescribed in Annexure - I of the DFPRT, 2019	Per KM Running Charge should not exceed Rs. 15/- (Diesel) based on monthly ceiling limit is maximum 2760 km as prescribed in Annexure - I of the DFPRT, 2019	Per KM Running Charge should not exceed Rs. 9/- (CNG) based on monthly ceiling limit is maximum 2760 km as prescribed in Annexure - I of the DFPRT, 2019	Particulars of earnest money with No.
1. HIRING OF 02 (Two) Nos. of SWARAJ MAZDA 32-SEATER BUS (DIESEL) / (CNG) VEHICLE INCLUDING DRIVER, FUEL, LUBRICANT AND RELATED EXPENDITURE FOR THE DEPARTMENT OF COMMUNITY MEDICINE, AGMC, AGARTALA.	1	3.	4.	5.	6.	6.
			Rs. .... (Rupees.....)	Rs. .... (Rupees.....)	Rs. .... (Rupees.....)	
	2		Rs. .... (Rupees.....)	Rs. .... (Rupees.....)	Rs. .... (Rupees.....)	

**Signature of the Tenderer**

*S. A. Z. Z.*  
Medical Superintendent & Head of Department  
A.G.M.C. & G.B.P. Hospital, Agartala.