



No.F.13(1-35)-AGMC/ MRU/Project/Myocarditis.Paedia/2020/Sub-1 193-94
Multi-disciplinary Research Unit
Agartala Government Medical College
Agartala, Tripura (West)

Date: 18-11-2022

NOTICE

One Data Entry Operator (**purely temporary & contractual**) is required for the ICMR project titled, "To study the clinical features & etiology of Myocarditis in children admitted in Paediatric ward in a tertiary care centre of North East India".

Details are as follows:

Name of the Post	Number of vacancy	Upper age limit	Initial Duration	Minimum Qualification	Monthly consolidated remuneration
Data Entry Operator	01(One) UR	28 Years	1 Year	Intermediate or 12 th pass in science stream from recognized board with DOEACC 'A' level from a recognized institute and / or 2 years experience in EDP work in Governme Autonomous PSU or any Other recognized organization. A speed test of not less than 15000 key depressions per hour through spe test on computer. (Necessary authenticated Document from recognized institute/ Organization need to be submitted along With the bio-data).	Rs. 17,000/-

Distribution of marks for eligibility will be as follows:

<u>Academic Performance(Break up of 5 marks)</u>	<u>Experience, if any (Break up of 5 marks)</u>
<u>12th pass in science stream</u> 1. >90% = 5 marks 2. <=90% But > 80% = 4 marks 3. <= 80% But > 70% = 3 marks 4. <=70% But > 60% = 2 marks 5. <=60 % But >50% = 1mark	Working as Data Entry Operator with DOEACC 'A' level from a recognized institute or 2 years experience in EDP work in govt. or any other recognized organization for a period of 1. 4 years or more in related area - 05 marks 2. < 4yrs But >3 Yrs - 04 marks 3. < 3yrs But > 2Year - 03 marks 4. < 2yrs But > 1 Year - 02 marks 5. Upto 1 year - 01 marks 6. < 6 month - will not be considered for any marks under experience


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N.B:

A. Upper age limit is relaxable up to 5 years for government servants and SC/ST/OBC candidates in accordance with the instructions issued by the Department of Personnel and Training (Page no-76).

B. If the total number of applicants more than 30, then written test will be conducted (which will be notified later, if so required).

C. If any two or more candidates obtain same marks then, merit list will be prepared in a sequence of below mentioned points:

- (i) 12th class percentage will be compared among the candidates first. In case of tie in marks, then second point will be considered.
- (ii) Working experience in relevant area will be preferred. If candidates obtain equal marks in experience also then third point will be considered.
- (iii) Individual of higher age limit will be considered.

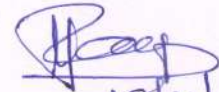
Candidates will be requested to submit their complete Bio-data along with scanned copies of all supportive documents namely:

- (a) Academic qualification
- (b) Mark-sheets,
- (c) Experience certificate
- (d) Oneself declaration

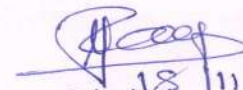
In the following email address agmcmru@gmail.com within 7 (seven) days from the date of notification published in AGMC college website & newspaper (**Email Id & mobile number must be mentioned in the Bio-data**). Shortlisted candidates will be called for written test /Viva. Mode of interview (online/offline) will also be informed later on. All further Communication to be done through email only. Candidates should check their mail regularly for the necessary information.

Copy to-

1. Notice Board.
2. Dr. Dipankar Chakraborty for Publication in College Website.


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